



The 51st ENC

Experimental Nuclear Magnetic Resonance Conference

April 18 – 23, 2010 • Daytona Beach, Florida

VENDOR SUITE AND EXHIBIT BOOTH SCHEDULE

SUITE SCHEDULE. Each room includes one standard set of tables and chairs (please inform Chelsea Schubert at the Daytona Hilton of your requirements), plus one easel stand outside the entrance. Requirements beyond these standard furnishings will need to be ordered from Tricord. To avoid obstructions in the halls, signs and displays outside your assigned room are limited to one standard easel sign. You will receive catering menus, audio visual price list and internet rental information from Chelsea at the Daytona Hilton.

ENC permits an open door policy for suites throughout the week; however, no organized hospitality may be offered outside the following schedule.

Sun, April 18, 8 am – 4 pm Suite move-in

Sun, April 18, 8 – 11:30 pm Suites open (optional)

Mon - Wed, April 19 - 21, 6 – 11:30 pm Suites open

Thurs, April 22, 6 – 11:30 pm Suites open (optional)

Fri, April 23, 7 am – 12 noon Suite move out

There is a banquet and lecture on Thursday evening that will conclude at 8:30 pm. You may open at 6:00 pm since only about half of the registrants attend the banquet. Thursday evening suite opening is optional.

EXHIBIT BOOTH SCHEDULE. Exhibit booths are 8' (deep) x 10' (wide) and located in the pre-function area of the Coquina Ballroom. Each booth will include one 6' draped table and two chairs. The booth drape will be blue. The floor is carpeted, so a carpet order is NOT necessary.

Exhibit booths may be attended at your discretion following the Opening Reception on Sunday. We suggest the following schedule you plan to attend your booth at a minimum during the poster sessions Monday – Thursday.

Sun, April 18, 1 pm – 4 pm Exhibit Booth Move-In

Mon - Thurs, April 19 - 22, 8 am – 2 pm Exhibit booths optional opening time

Mon - Thurs, April 19 - 22, 2 – 4 pm Exhibit booths required opening time

Mon - Thurs, April 19 - 22, 4 – 8 pm (or later) Exhibit booths optional opening time

Fri, April 23, 7 am – 12 noon Exhibit Booth Move-out**

Attendee traffic at your exhibit booth will be highest during the poster sessions Monday through Thursday. Additionally you may wish to be at your booth for meetings by appointment. There will be an internet café set up in the pre-function area with exhibit booths too.

Because attendee traffic outside of poster session hours will be sporadic we suggest creating a simple sign that indicates the hours that you plan to staff your booth. This way if an attendee wants to find you during the day your sign will insure they can return when you are present.

*****Some exhibitors may wish to move-out Thursday between 4:15 – 6:00 pm. If you wish to do this, please be sure to communicate your preference to Tricord onsite in Daytona. This will allow Tricord to have your empties cartons/crates available Thursday at 4:15 pm.***

Please do not leave valuables in your booth when you are not present. ENC will provide overnight security but there will not be security throughout the day.